

**Directorate of Field Publicity
Ministry of Information & Broadcasting
Government of India**

NOTICE INVITING APPLICATION FOR CONTRACTUAL ENGAGEMENT

The Directorate of Field Publicity is the Nodal Organization of the Ministry of I & B, with the mandate of publicizing the government's policies and programmes through the mode of interpersonal communication. To create a better impact, DFP has envisaged various schemes under 12th Five Year Plan, in which the compiling editors are to play an important role.

Applications are, therefore, invited for contractual engagement of compiling editor (1 post) to be based and located at Directorate of Field Publicity, Jaipur during 2016-17 and extendable subject to performance under XII Plan Scheme.

Retired Officers of Central/State Government may also apply. Educational Qualification can be relaxed for such officers, if they are otherwise, found suitable.

Remuneration payable : 33,275/- (TDS to be deducted as per rules)

Responsibilities :

- Overall coordination with Component Coordinator located at Jaipur during 2016-17.
- Compilation of Reports on various awareness activities of DFP during 2016-17.
- Coordination with NIC Cell at DFP Hqrs, New Delhi in updating data base regarding awareness campaigns and feedback analysis.
- Any other task as assigned by Component Coordinator.

Eligibility for the post of Compiling Editor

Essential :

- Post Graduate Diploma in Journalism or MA in Social Work or MBA/Post Graduate in Rural Development from any recognized university/ Institution.
- With one year of work experience in projects related to communication aimed at awareness generation, particularly in the fields related to IEC (Information Education & Communication) in social sector areas.

Or

One year of work experience in reporting/editing/copy writing in News paper/ publications or electronic media.

- Age not above 65 years on the date of advertisement.

Desirable :

- 1- Excellent writing/spoken bilingual skills in English & Hindi.
- 2- Good Working knowledge of computer operations such as MS (Word), MS (Excel), Power Point, Photoshop is desirable & use of social media i.e. email/Facebook/Whats App/Twitter

Interested person may send the application in envelop superscribed with the position applied for i.e. Compiling Editor in the prescribed proforma along with copies of requisite enclosures/certificates to the Director, Directorate of Field Publicity, Govt. of India, Room No. 305-306, Third Floor, Kendriya Sadan, Block A, Vidyadhar Nagar, Jaipur-302039. The last date for receiving applications is 7 working days after publication of advertisement in newspapers.

Important Note :

- 1- The position is purely on contractual basis and cannot be claimed at any point of time for permanent placement. The time period of engagement on contractual basis for the job will be intimated to the selected candidate.
- 2- For engagement to the post of Compiling Editor, it is essential that the person should be based locally.
- 3- No TA/DA will be paid for appearing in the interview.
- 4- The Directorate reserves the right to modify or cancel the application/contract at any time without any reason.

Ritu Shukla
Director, DFP, Jaipur